

THE DIVISION OF CRIMINAL & JUVENILE JUSTICE PLANNING

Department of Human Rights

FY07 PERFORMANCE REPORT

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INTRODUCTION

The Division of Criminal & Juvenile Justice Planning, Department of Human Rights (CJJP), actively supports the provision of information that assists stakeholders in making data-based decisions. This report is submitted in recognition of that effort and in compliance with the intent of the Accountable Government Act.

This report includes information from CJJP's strategic plan and the FY08 Performance Plan. The services, products and activities reported for FY08 have been matched to those items included in the FY09 Performance Plan to promote continuity of reporting and the ability to develop trend lines.

The FY08 year was a challenging one for CJJP. There continues to be a significant reduction in the amount of federal funds for juvenile delinquency prevention and intervention in Iowa, stretching resources and limiting the development of new or expanded services. Even so, partners with CJJP in juvenile justice and youth development have worked diligently to improve service delivery to youth and their families in the State.

CJJP continues to improve its capacity to respond to requests for data and information for use in decision-making in the criminal and juvenile justice systems. Staff actively pursue federal grants and work with other agencies to increase the body of knowledge about the justice system, identifying and guiding best practices and analyzing the impact of traditional, new, and suggested policies and programs that comprise or affect Iowa's justice system.

While the information in this report is meant to provide an informative perspective on the performance of CJJP, the outcomes and results of much of CJJP's recent work can be found in the reports, studies, and data analyses located at the CJJP website: <http://www.state.ia.us/government/dhr/cjpp/index.html>

AGENCY OVERVIEW

The Division of Criminal and Juvenile Justice Planning (CJJP) is a division within the Iowa Department of Human Rights. There are ten divisions in the Department of Human Rights—CJJP, Community Action Agencies, Latino Affairs, Deaf Services, Persons with Disabilities, Status of African Americans, Status of Women, Native American Affairs, and Central Administration.

The Department of Human Rights differs from the majority of state agencies in that each division is established separately in the Iowa Code, and each division administrator is appointed by the Governor and confirmed by the Senate. This means that divisions function largely as separate entities. The department has responsibility for coordination, overall budget preparations, fiscal accountability, personnel, and other administrative duties.

Iowa Code, chapter 216.a, subchapter 9, establishes CJJP and the Criminal and Juvenile Justice Planning Advisory Council (CJJ PAC). The duties of the Council, as established in law, define the work of the division. These duties are

1. Identify issues and analyze the operation and impact of present criminal and juvenile justice policy and make recommendations for policy changes, including recommendations pertaining

to efforts to curtail criminal gang activity.

2. Coordinate with data resource agencies to provide data and analytical information to federal, state, and local governments, and assist agencies in the use of criminal and juvenile justice data.
3. Report criminal and juvenile justice system needs to the governor, the general assembly, and other decision makers to improve the criminal and juvenile justice system.
4. Provide technical assistance upon request to state and local agencies.
5. Administer federal funds and funds appropriated by the state or that are otherwise available for study, research, investigation, planning, and implementation in the areas of criminal and juvenile justice.
6. Make grants to cities, counties, and other entities pursuant to applicable law.
7. Maintain an Iowa correctional policy project.

The division's Vision is to "improve Iowa's criminal and juvenile justice policies and practices." The Mission statement further defines the division. "The Division of Criminal and Juvenile Justice Planning exists to help national, state, and local entities and criminal and juvenile justice systems practitioners share data, identify and address relevant

issues through research, data, and policy analysis, planning, and grant administration.

In support of these statements, the division has adopted the following guiding principles:

1. To be honest and ethical
2. To be fair, equitable and non-partisan
3. To be timely
4. To be accurate and thorough
5. To be proactive
6. To be cooperative and responsive.

The division has two advisory groups—the Criminal and Juvenile Justice Planning Advisory Council (CJJPAC) and the Juvenile Justice Advisory Council (JJAC). Iowa Code, P.L.93-415 and executive order establish these two councils. Membership requirements for the councils are established by law to provide broad representation of stakeholders and interested individuals.

The CJJPAC has 22 members, seven appointed by the governor, nine representing other state agencies, two appointed by the Chief Justice of the Supreme Court, two members of the Senate and two members of the House of Representatives.

The JJAC must have no less than 15 members and no more than 33; the governor appoints the members.

The advisory councils provide direction to the division, develop multi-year plans, oversee the administration of a federal grant for juvenile justice and delinquency prevention, and assure that the division receives input from stakeholders.

In addition to its administrator, CJJP has 16 employees, all located in the Lucas State Office Building. The annual budget of CJJP in FY08 was \$5,771,237, of which \$3,234,830 were state funds appropriated to CJJP.

The responsibilities of the division are roughly divided into three areas—data/policy, criminal justice information system integration, and juvenile justice/youth development. The data/policy core function includes such activities as data coordination between and among justice agencies, research projects, evaluation of programs and policy alternatives, correctional impact statements, fiscal notes on justice issues, and technical assistance to other state and local agencies. The majority of funding for these activities comes from contracts with the customers, grants, or CJJP's state appropriation.

The research, evaluation, and related data-based services are usually provided to the customers through published reports or face-to-face interactions. Many of the studies are also published on the division's home page on the Internet once the customer has received and approved the report.

The information integration activities (Criminal Justice Integration Systems or CJIS) entails working with a variety of information management systems and criminal justice agencies, both state and local, to provide for the sharing of information through improved technology. The funding for this set of responsibilities is from state funds.

The juvenile justice/youth development/community

development core function's services include grants to local communities, planning and coordination of services and service systems for juveniles, monitoring for compliance with federal rules and requirements, coordinating services and procedures among state and local agencies, and technical assistance to juvenile justice service providers. Funding for these services comes mainly from the federal government; community grant funds had been available from the State's general fund, but these funds were eliminated for FY03.

Local communities and planning groups receive contracts for funding of their services. Technical assistance and training are provided through personal contact with CJJP's juvenile justice specialists.

The division has two distinct groups of customers who represent the two core functions of the division—data/policy and juvenile justice/youth development. The customers for research and evaluation are primarily the federal government, other state agencies, the Judicial Branch, the Governor and staff, the Iowa legislature, and private foundations.

The customers for juvenile justice/youth development services are Juvenile Court Services, other state agencies, local agencies' planning groups and units of government, schools, and ultimately the families and youth of our state.

KEY RESULTS

Core Function: Community Coordination and Development.

Name: Iowa's youth are safe, healthy, successful in school, and prepared for adulthood.

Description: Increase awareness of and use of a positive youth development approach across systems.

Why we are doing this: Our youth are our greatest asset. Achieving positive outcomes for youth requires the collaboration and cooperation of parents, schools, communities, businesses, and state agencies.

What we're doing to achieve results: Activities include collaborative efforts to promote positive youth development with the Departments of Education, Human Services, and Public Health, and Workforce Development through the Iowa Collaboration for Youth Development; funding and technical assistance to local communities, and program evaluation.

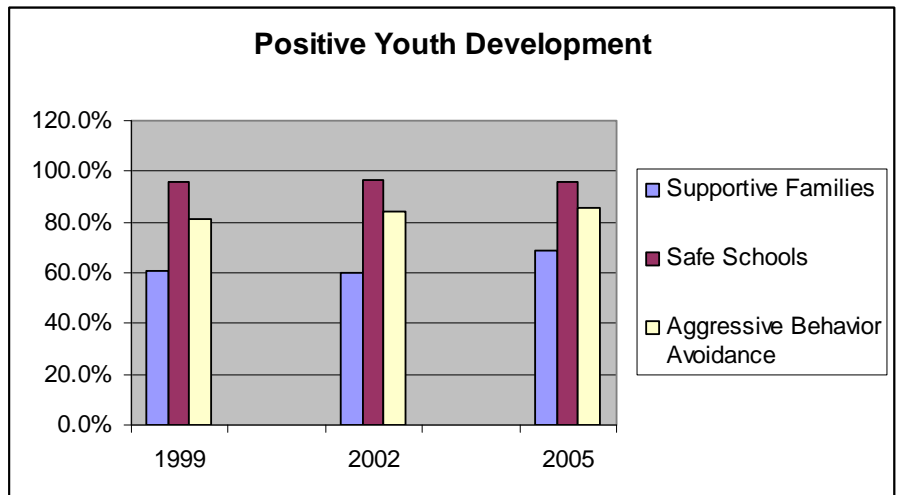
Measures Results

Performance Measure:

Mean scores on the positive youth development constructs from the Iowa Youth Survey.

Performance Goal:

90% on each construct



What was achieved: The data displayed are the results from three surveys, done 3 years apart. The next survey is due to be completed in the fall of 2008.

Data Source: The IYS is conducted once every three years. School district participation is

optional, but the majority of school districts do participate. All students in grades 6, 8, and 11 are given the survey questions, so sampling error is not an issue. Extensive internal consistency checks are done while cleaning the data, so reliability is assured. The survey measures youth behavior, perceptions, and opinions. Integrity of the questions from year to year is maintained for trend analysis.

Resources: Please see next item for resources expended on this core function.

Core Function: Community Coordination and Development

Name: Communities use proven strategies to plan and deliver services.

Description: Local planning groups work to maximize resources and results through effective planning, coordination and implementation of evidence-based practices.

Why we are doing this: CJJP works with other state agencies and local agencies and planning groups to improve the well-being of families and youth in the state.

What we're doing to achieve results: CJJP obtains federal funds to distribute to local entities and provides training and technical assistance to a diverse set of customers in the areas of positive youth development and juvenile delinquency prevention and intervention.

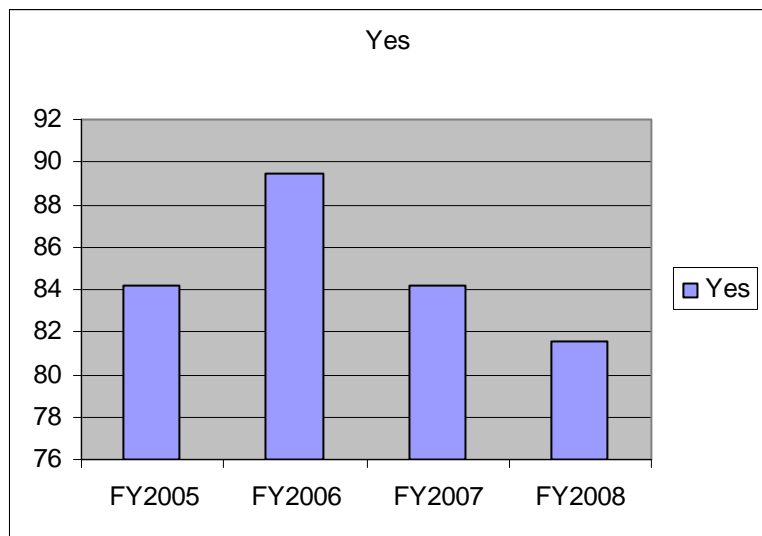
Results

Performance Measure:

% local planning regions with comprehensive strategic plans for youth development & juvenile justice that identify potential multi-source funding & the potential for multiple areas of impact

Performance Target:

85%



What was achieved: Most of the currently funded local planning groups are adopting collaborative planning models.

Data sources: E-grant (electronic grant management system) and staff evaluation. Staff who evaluate the plans submitted have extensive experience in the field.

Resources used: \$2,220,003, primarily federal grants; 5.4 FTEs

Core Function – Research, Analysis and Information Management

Name: Data and technical services meet the needs of the customers.

Description: CJJP provides data services to a number of stakeholders and customers.

Why we are doing this: This is largest portion of the Code mandate for CJJP.

What we're doing to achieve results: Responding to our customers' requests as expeditiously as possible while ensuring accurate results.

<i>Results</i>	
Performance Measure: Customer satisfaction	95%
Performance Target:	90%

What was achieved: 94% of the responding customers reported that they were satisfied with CJJP services.

Data source: Customer survey

Resources: Please see the next item for resources used for this core function.

Core Function: Research, Analysis and Information Management

Name: Planning, data and technical services are available in a timely manner.

Description: Provides relevant information and technical services in a timely manner to customers, stakeholders, and policy makers to help make informed decisions. Activities may include collection, analysis, management, interpretation and dissemination of data; planning and technical assistance to stakeholders, state, and local agencies.

Why we are doing this: Planning, research and evaluation are three activities that are listed in the Iowa Code section establishing CJJP. Please refer to the Agency Overview for more information.

What we're doing to achieve results: Activities include collection, analysis, management, interpretation and dissemination of information; planning and technical assistance.

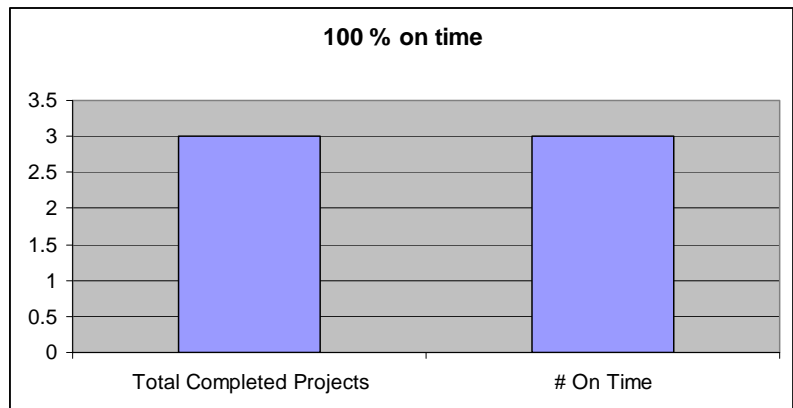
Results

Performance Measure:

% of major studies/evaluations (more than one month duration) delivered on or before target date.

Performance Target:

75%



What was achieved: 100% of the products were completed on or before the due date.

Data sources: Internal data reporting system. Staff enters the information at the beginning and end of each research project. It is as accurate as possible.

Resources used: \$3,551,234; 15.03FTEs

PERFORMANCE PLAN RESULTS

Name of Agency: Division of Criminal & Juvenile Justice Planning			
Agency Mission: CJJP exists to help state and local officials and criminal and juvenile justice systems practitioners identify and address relevant issues through research, data and policy analysis, planning and grant administration.			
Core Function: Community Coordination & Development			
Performance Measure (Outcome)	Performance Target	Performance Actual	Performance Comments & Analysis
1. % local planning regions with comprehensive strategic plans for youth development & juvenile justice that identify potential multi-source funding & the potential for multiple areas of impact.	85%	81.6%	<p>What Occurred: CJJP has worked extensively with the local planning groups to improve the planning process through collaboration among partners. Declining financial support for local planning services erodes capacity to do comprehensive planning.</p> <p>Data Source: Analysis of annual grant applications.</p>
2. % students scoring 1 or 2 on all questions on selected constructs for positive youth development	90%	83.4%	<p>What Occurred: CJJP has collaborated with other state agencies and local groups to encourage and support positive youth development. Progress has been made in some areas, but further work needs to be done.</p> <p>Data Source: Iowa Youth Survey, 2005 survey.</p>
Service, Product or Activity: Community Juvenile Justice Services			
Performance Measure	Performance Target	Performance Actual	Performance Comments & Analysis
1. % local planning regions reporting improvement in outcome measures for youth	50%	55%	<p>What Occurred: CJJP has worked extensively with the local planning groups to improve the planning process through collaboration among partners. Four regional training events were held on performance measures and reporting. Federal reporting requirements were implemented, changing the measures and affecting agencies ability to report.</p> <p>Data Source: Annual performance reports</p>

2.% field audits without major findings	75%	50%	<p>What Occurred: Eroding funds for administrative costs has resulted in less oversight by local administrators over claims. More work, and audit exceptions, by state staff are the result.</p> <p>Data Source: Internal reporting form based upon audit summaries.</p>
3.Total dollars allocated	\$2,380,000	\$1,281,501	<p>What Occurred: Federal dollars for juveniles continue to erode. State dollars were eliminated in 2003.</p> <p>Data Source: State financial system.</p>
4. # state/federal agencies assisted	15	39	<p>What Occurred: CJJP staff respond to and participate in requests for assistance.</p> <p>Data Source: Staff reporting form</p>
5. # local agencies/planning groups/communities assisted	50	61	<p>What Occurred: CJJP staff respond to and participate in requests for assistance.</p> <p>Data Source: Staff reporting form</p>
6. % grantees fully reporting service counts	90%	100%	<p>What Occurred: Four regional training events were held on performance measures and reporting</p> <p>Data Source: Progress reports</p>
7.% grantees fully reporting results	85%	100%	<p>What Occurred: Four regional training events were held on performance measures and reporting</p> <p>Data Source: Progress reports</p>
8. # youth served	12000	14,687	<p>What Occurred: CJJP dispersed grants funds to provide direct services to youth.</p> <p>Data Source: Progress reports.</p>

PERFORMANCE PLAN RESULTS

Name of Agency: Division of Criminal & Juvenile Justice Planning			
Agency Mission: CJJP exists to help state and local officials and criminal and juvenile justice systems practitioners identify and address relevant issues through research, data and policy analysis, planning and grant administration.			
Core Function: Research, Analysis and Information Management			
Performance Measure (Outcome)	Performance Target	Performance Actual	Performance Comments & Analysis
1.% products delivered on or before target date	75%	75%	What Occurred: CJJP staff continue to conduct studies and manage projects. Data Source: Internal staff reporting
2. % customers satisfied with CJJP products	90%	95%	What Occurred: CJJP staff strive to provide excellent service to their customers Data Source: Customer survey
Service, Product or Activity Research, Data Management & Decision Support Services:			
Performance Measure	Performance Target	Performance Actual	Performance Comments & Analysis
1. Ratio of outside funds received to state funds	2:1	.64:1	What Occurred: Federal grants are pursued whenever appropriate. Fluctuations in both federal funding opportunities and state-generated studies change the ratio from year to year. Placing CJIS in CJJP has increased the receipt of state funds. Data Source: State financial system
2.# of customers/stakeholders/groups of CJJP services	70	100	What Occurred: CJJP continues to respond to a diverse number of customers. The definition has been changed to reflect core customers, and the target has been adjusted accordingly. Data Source: Internal reporting form
3. # of studies and evaluation projects initiated	5	9	What Occurred: The number of studies is dependent upon requests and funding available. Data Source: Internal reporting form

4.# of studies and evaluations projects completed	5	3	What Occurred: The number of studies is dependent upon requests and funding available. Data Source: Internal reporting form
5. # of current studies/projects	10	12	What Occurred: The number of studies is dependent upon requests and funding available Data Source: Internal reporting form
6. # databases held/managed by CJJP	130	130	What Occurred: Data Source: Internal reporting form
7. # of fiscal, policy and correctional impact analyses provided	75	139	What Occurred: Number is dependent the requests received from the Legislative Services Agency and Department of Management. Data Source: Internal reporting form
7. # of Sex Offender Task Force issues included in the January 2007 legislative report	4	4	What Occurred: CJJP was able to address all 5 mandates in the report. Data Source: Internal reporting form.
8. # of milestones in the 5-year CJIS plan implemented	3	4	What Occurred: CJJP was able to obtain sufficient funding to address the first-year milestones. Data Source: Internal reporting form.
9. Percent data exchange #1 work completed within 1 year	100	100	What Occurred: CJJP was able to obtain sufficient funding to address the first-year milestones. Data Source: Internal reporting form.
10. Percent data exchange #2 work completed within 1 year	90	100	What Occurred: CJJP was able to obtain sufficient funding to address the first-year milestones. Data Source: Internal reporting form.
11. Percent data exchange #3 work completed within 1 year	75	85	What Occurred: CJJP was able to obtain sufficient funding to address the first-year milestones. Data Source: Internal reporting form.

